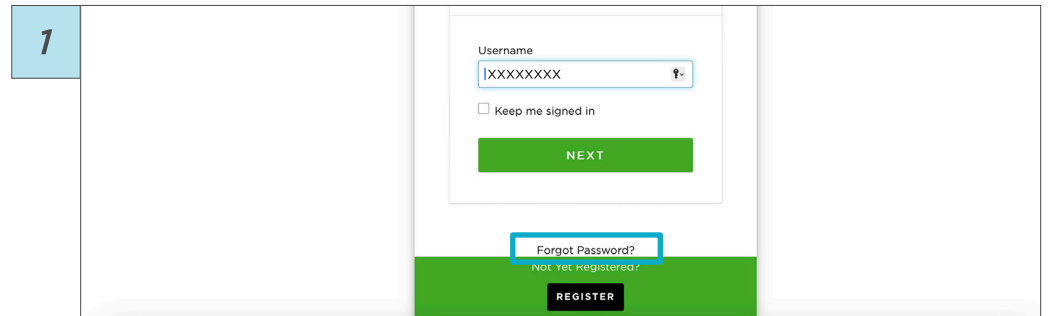


Dental Office Toolkit (DOT) Quick Guide

How to reset your password

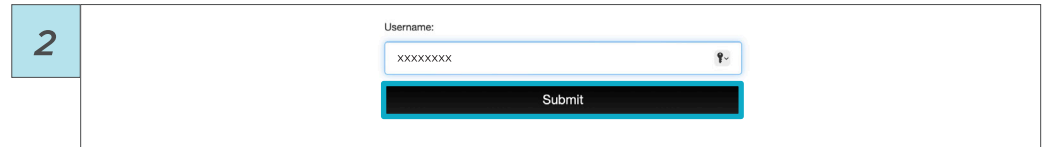
1. On the DOT login screen, click **Forgot Password**.

Image 3



2. Enter the username* for your account.
Click **Submit**.

Image 2

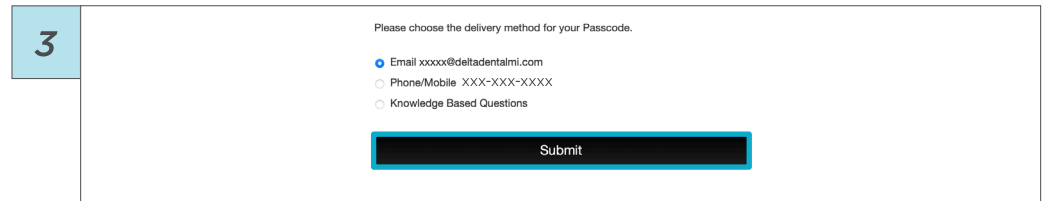


3. Choose the delivery method for a one-time passcode:

- Email
- Phone/Mobile
- Answer Knowledge Based Questions

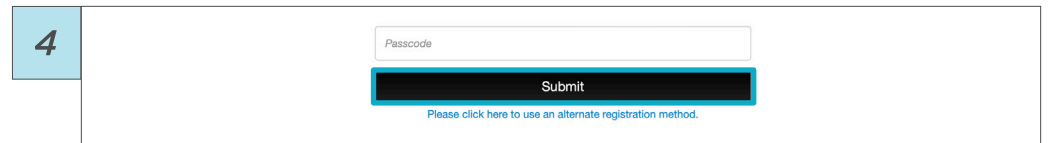
Click **Submit**.

Image 3



4. Find your one-time passcode at the delivery method you selected. Enter the passcode on DOT.
Click **Submit**.

Image 4



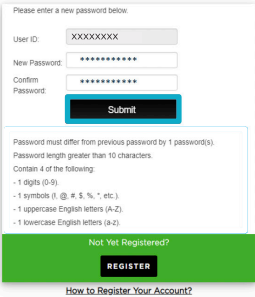
5. Create and enter a new password that meets the requirements listed on the screen. Click **Submit**.

Image 5

6. Back at the login screen, enter your username and password to continue using your account.

Image 6

5



Please enter a new password below

User ID:

New Password:

Confirm Password:

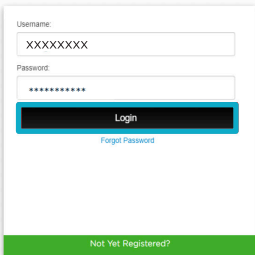
Password must differ from previous password by 1 password(s).
Password length greater than 10 characters.
Contain 4 of the following:

- 1 digit (0-9)
- 1 symbol (!, @, #, \$, %, ^, etc.)
- 1 uppercase English letters (A-Z)
- 1 lowercase English letters (a-z)

[Not Yet Registered?](#)

[How to Register Your Account?](#)

6



DELTA DENTAL Dental Office Toolkit

Username:

Password:

[Forgot Password](#)

[Not Yet Registered?](#)

*If you need additional assistance with locating your username or resetting your password, please call the DOT Helpline: 866-356-0301.